**Central Minnesota Libraries Exchange**

**Governing Board Meeting Agenda**

cmERDC Classroom, September 20, 2017, 1:00 – 3:00 pm

Mission: CMLE serves as the Central Minnesota library hub, a clearinghouse of talent, materials, and expertise for all types of libraries. CMLE leads, supports, encourages, engages, and connects library personnel with the resources they need.

1. Call to order
2. Acknowledge visitors
3. Petitions to the chair
4. Adopt/amend agenda
5. Approval of previous minutes
6. Discussion of audit results with Ben Stalpes from BerganKDV
7. Approval of financial reports
8. President’s report
9. Committee reports
	1. Finance
	2. Policies/Procedures
		1. Submitting policies for approval
			1. Gift Acceptance Policy
			2. Conflict of Interest
			3. Whistleblower Complaint Policy (and form)
	3. Personnel
		1. Job description: Information Technologist
10. CMLE director’s report
11. Communications
12. Old Business
	1. Potential other meeting locations? Upcoming meetings: December 6, 2017; March 21, 2018; June 6, 2018
13. New Business
	1. New member agreement approval
	2. Potential name change approval in concept
	3. Organize Board photo
14. Adjournment