FY18 Year End Director’s Report

June 6, 2018 Board Meeting

It has been another exciting and busy year for us at CMLE!   
Here is a breakdown of some of the things we have accomplished in FY18.

Each podcast requires writing scripts, recruiting Guest Hosts, scheduling recording, doing the recording, sound engineering, posting to hosting site, writing blog articles on our site, the host site, and the Patreon site, and creating a webpage for each episode. A lot of work goes into not only making each episode sound good, and have good content, but also to get it out to listeners and potential listeners!

In each season, we have had Guest Hosts from every type of library, and we are recruiting people from outside library work to share their insights with the profession.

Starting with Season Two of Reading With Libraries, we began a [Patreon account](https://www.patreon.com/user/posts?u=10641791) to give people the opportunity to join our reading community, and to support the show. Being a supporter of at least the level of $1 a month gives people access to the Discord chat service. This chat service has more than 100 million people around the world, so we are hoping to build a community of library people and readers who can all contribute ideas and share about books.

**Linking Our Libraries podcast** (training for library leaders)

* **Season Three** (These topics are management competencies from my Masters in Library Science class I’ve been teaching for 10+ years) (Feb 1 – May 9)
  + 301 Management History and Theories
  + 302 Ethics
  + 303 Hiring and Staffing
  + 304 Motivation and Coaching
  + 305 Discipline and termination
  + 306 Decision-making
  + 307 Planning
  + 308 Budgeting
  + 309 Building org culture
  + 310 Communication
  + 311 Advocacy
  + 312 Networking
  + 313 Teamwork
  + 314 Research and Writing
  + 315 The Future of Libraries
  + Bonus Episode: Stress in Libraries
* **Season Four** (leadership competencies from my research work into effective library administration, including my dissertation) (Sept 6, 2018 – Dec. 13, 2018; episodes are being recorded starting in May)
  + 401 Integrity
  + 402 Accountability
  + 403 Credibility
  + 404 Communication skills
  + 405 Interpersonal skills
  + 406 Vision
  + 407 Political understanding
  + 408 Flexibility
  + 409 Maturity
  + 410 Delegation
  + 411 Risk taking
  + 412 Resource management
  + 413 Creativity
  + 414 Problem solving
  + 415 Enthusiasm

**Reading With Libraries podcast** (Reader’s Advisory and book group experience)

(In Season One, this was called Books and Beverages; for Season Two we changed names to make it easier to find, and changed podcasting hosts to make it easier to stream)

* **Season One** (Oct 17, 2017 – Jan 23, 2018)
  + 101 Romance
  + 102 Science Fiction
  + 103 Horror
  + 104 Thriller
  + 105 British Literature
  + 106 Occupational fiction
  + 107 LGBTQ
  + 108 Humor
  + 109 Graphic Novel
  + 110 Children's
  + 111 Holiday
  + 112 Fantasy
  + 113 Outdoor
  + 114 Historical fiction
  + 115 Minnesota
* **Season Two** (May 17 – Aug 23)
  + 201 Picture Books
  + 202 Mystery
  + 203 Poetry
  + 204 Travel
  + 205 Biography
  + 206 School based fiction
  + 207 Dystopian future
  + 208 African American fiction
  + 209 YA
  + 210 Magical Realism
  + 211 Nature
  + 212 Fairy Tales/Mythology
  + 213 Alternative history
  + 214 Pets
  + 215 Minnesota books

**Multitype System Meetings**

(In 2017, I was the secretary of the group; in 2018 I am the Chair. These offices are rotated through the seven multitype systems across the state.)

* July, 2017 Moorhead (Northern Lights System)
* October, Rochester (SELCO/SELS)
* January, St Paul (Metronet)
* April, Mountain Iron (Arrowhead)

**Events We Coordinated or Hosted:**

* Office Hours (shifted to different days each week, to have maximum flexibility for members to visit us) Members can drop by our office without an appointment, and talk about anything relevant to libraries
* Dinner at Old Chicago (July 20)
* Legislative Forum (August 9)
* Eclipse STEM event (Aug 21)
  + Served Moon Pies, Milky Way bars, Starburst, and other snacks
  + Handed out advocacy material
* Postcard Party (Dec 19, and May 31)
* Banned Book Week (Sept 25)
* Banned Website Day (Sept 27)
* John Scalzi (author); Nov 7) (this was a St John’s event, but we advertised it and several of our members attended as a group)
* Minnesota Virtual Library Legislative Day (March 6)
* African American History Month Read-In (Feb. 20)
* Women’s History Month Read-In (March 28)
* Federal Virtual Library Legislative Day (May 8)
* Teen Lit Con (May 12)
* Director Lunches (Dec. 20, June 1) Directors of large CMLE libraries gathering to discuss their overlapping issues
* Summer Library Boot Camp training series (June, 2018)
  + Copyright
  + Collection Development and Weeding
  + Programming on a Budget
  + Connecting to Your Community
  + Information Literacy Training

**Conference Presentations:**

* Library Technology Conference, Macalester College (March 15) (Mary and Angie)
* Academic and Research Library Division (ARLD) Annual Conference (April 27) (Angie)
* Libraries Serving Youth (April 30) (Mary)
* Attended Minnesota Library Association Annual Conference in Rochester (Oct 5-6); no presentation, but worked with multitype system

**Some of our Library Site Visits** (each one also resulted in an article on our website)

* Stearns History Center
* St Christian School
* Pine Meadows elementary
* St Cloud State University library (solo, working with the new Dean)
* St Cloud State University library (CMLE group visit)
* Talahi School library
* Little Falls elementary school
* Sauk Rapids-Rice middle school
* Oak Hill Community School
* Albany high school library
* Cathedral High School
* North Branch: elementary, middle, and high schools
* Chisago Lake elementary
* Taylors Falls elementary
* Lakeside elementary school
* Staples High school
* Motley Staples middle school

**Some of the consulting work with our member libraries**:

* Mille Lacs Lake Community Library (consulting on grant writing)
* Kimball High School (Consulting on library planning, design, grants)
* St Ben’s/St Johns (Consulting on strategic planning)

**Scholarships and Minigrants** (Each of these also resulted in an article on our website. While not all of them have worked through the system yet, we have encumbered approximately $4500 of our budgeted $5000! This is significantly more money spent directly on member needs than we have spent in prior years, and we are so happy we have been connecting with member needs!)

**Scholarships:**

|  |  |  |  |
| --- | --- | --- | --- |
| Sarah Hawkins | ECRL Cambridge | $200.00 | Overdrive Digipalooza |
| Violet Fox | College of St. Ben's/SJU | $200.00 | MLA Conference |
| Amy Moe | Sartell/St. Stephen School District | $200.00 | TIES Conference |
| Jenny McNew | Talahi Community School | $300 | TIES Conference |
| Holly Nelson | Kennedy Community School | $300.00 | TIES Conference |
| Jason Menth | Talahi Community School | $300.00 | TIES Conference |
| Brad Scherer | Sartell Middle School | $270.00 | TIES Conference |
| Ryan Hilter | Sartell High School | $150.00 | TIES Conference |
| Amanda Holstrom | Sartell Middle School | $280.80 | TIES Conference |
| Tom Kuhn | Sartell High School | $195.00 | TIES Conference |
| Angie Kalthoff | District 742 | $300.00 | ISTE Conference |
| Mary Waite | ROCORI Middle/High School | $300.00 | ISTE Conference |
|  |  |  |  |

**Minigrants:**

|  |  |  |  |
| --- | --- | --- | --- |
| Sarah Gerber/Jenny McNew | Talahi Community School | $299.95 | STEAM program: Little Bits |
| Angie Kalthoff | District 742 | $300.00 | Unplugged Materials |
| Jenny McNew | Talahi Community School | $300.00 | Empathy books for collection |
| Jill Schmitt | Holdingford Elementary | $299.95 | MakerSpace: KEVA Planks |

**Blog Articles and Series published**

(Angie collects all articles, and sends them out to 700+ recipients in our weekly Friday

newsletter; we use the Mail Chimp software)

Each hyperlink below takes you to the tag where the series of article is collected

* [Reading Across MN](https://cmle.org/tag/read-across-mn/) (weekly book by a MN author or set in MN; each book was also added to a Google map, to easily show where the book, or the author, is located in the state)
* [Spotlight Program](https://cmle.org/tag/spotlight-program/) (a program each week that libraries of all types could adapt to suit their own needs; generally no or low cost)
* [Training Tips](https://cmle.org/tag/training-tips/) (a weekly tip for a skill library staff would need, or library leaders/managers – so could be library related, or more of a leadership skill)
* [Member visits](https://cmle.org/tag/member-visit/) (regular articles on our visits to member libraries)
* [Library Associations](https://cmle.org/tag/library-associations/) (weekly article looking at a different professional organization)
* Guest Writer (several people contributed articles with book reviews or other materials
* [Summer Fun Library Tour Series](https://cmle.org/?s=Summer+Fun+Library+Tour) (90 days of library facts, so a new article about libraries every single day for 90 days in Summer 2017)
* [Book Suggestions](https://cmle.org/tag/book-suggestions/) (weekly suggestion of a book people might enjoy)

In 2018 (calendar year, not fiscal year) we published 291 posts; and we have had 9,988 views (as of about noon May 18)

Countries most frequently viewing our website:

1. United States
2. Canada
3. India
4. Australia
5. Ireland
6. United Kingdom
7. Philippines
8. Spain
9. Germany
10. China
11. South Korea
12. Nigeria
13. Singapore
14. Netherlands
15. South Africa