**Central Minnesota Libraries Exchange**

**Governing Board Meeting**

**Draft Meeting Minutes - January**

January 15, 2020, 12:30 – 2:30 pm (makeup meeting)

cmERDC Boardroom

**Mission**:  Partnering with libraries for visioning, advocating, and educating

**Vision**: We partner with our members to help them provide quality service to the communities they serve, using research, advocacy, education and network building.

**Governing Board Members Present**: Karen Lee, Carla Lydon, Jessie Storlien, Leigh Lenzmeier, Kathy Parker, Mary Eberley, Jayne Dietz, Karlyn Forner

**CMLE Staff Present:** Mary Jordan, Executive Director, Angie Gentile-Jordan, Information Technologist

**Visitor: cmERDC Executive Director Tracey stopped in to greet Board.**

1. **Call to order:** President Lydon called meeting to order at 12:32
2. **Welcome to new members:** Karen Lee is replacing Bob Jensen.
3. **Petitions to the chair:** None
4. **Adopt/amend agenda:** Lydon to add election for Vice Chair position to replace Bob Jensen, appoint committees, update from the Multicounty Multitype Strategic Planning process, and the ECRL resolution regarding CMLE structure. Dietz moved to approve amended agenda, Forner seconded. Amended agenda approved.
5. **Approval of previous minutes:** Lenzmeier moved to approve previous minutes, Dietz seconded. No discussion, minutes approved
6. **Approval of financial report:** Report from cmERDC audit that we need to separately pay Worker’s Comp payments going forward. CMLE will be coding these payments under Employee Benefits. Lenzmeieir moved to approve financials, Storlien seconded. Financials approved.
7. **President’s report:** None
8. **CMLE director’s report:** Shared CMLE Multitype Description Report highlighting the difference between a public library and multitype system and shared many of the services CMLE provides for members.
9. **Lenzmeier left meeting early at 1:17pm.**
10. **Communications:** Shared thank-you note from Audrey Thornborrow at Mississippi Heights Elementary from the VR kit program.
11. **Old Business**
	1. **LSTA grant for VR/AR headsets report:** CMLE purchased a 4-pack of ClassVR headsets with approval from State Library.
	2. **Building orientation program for new Board members:** Discussion regarding ways to help new members understand more about CMLE. Suggestions included give people an orientation either before or after Board Meetings and explain to new members the responsibilities of the Board vs. responsibilities of the Executive Director. CMLE will prepare written orientation documents to share at the March meeting.

11. **New Business**

1. **Review CMLE FY19-21 strategic plan:** Shared progress meeting goals set out in the strategic plan. CMLE mentioned that receiving the LSTA grant has meant a change in work focus.
2. **Review CMLE bylaws:** Board will review individually, suggest changes at March 11th meeting, then will vote on changes at June 10th meeting. People can email CMLE with suggested changes.
3. **Draft: Social Media policy:** Include wording about appropriate language, no profanity. Include more disclaimers for using Amazon Associates links on social media. Make sure policy reflects social media posts reflect the vision of CMLE. Refer to ALA policies regarding our social media policy. Take out the paragraph sharing other Twitter accounts to follow. Will discuss again at next meeting in March.
4. **Quick look at calendar 2019 activities:** Discussed earlier during Director’s Report
5. **FY20 Board contact information (distribution)**
6. **Elect New Vice Chair:** Would only need to serve until the end of June 2020. Bethany Kauffman nominated from Dietz. Lydon asked three times for more nominations. Kauffman is new Vice Chair.
7. **Appoint Committees:** Lydon formed a Personnel Committee to give Jordan review. Dietz and Bergquist are appointed to serve on Personnel committee with Lydon.
8. **Multicounty Multitype Strategic Planning Progress Update:** Lydon shared copies of the multitype member feedback report which will contribute information to the final Strategic Plan. The final Strategic Plan is still in progress.
9. **ECRL resolution regarding CMLE structure:** Lydon presented this resolution which is a current discussion. Not a reflection of job performance of CMLE staff, instead a discussion of the services to the counties in CMLE. Shared concerns that costs continue to increase while multitype funding has not gone up. From perspective of geographic distance, it can be hard to share resources. Have heard reports ECRL needs are different than needs in the St. Cloud area. The resolution proposes asking the Commissioner of Education to look at multitype boundaries and to suggest splitting CMLE into two multitypes. Then CMLE and the new system would merge with GRRL and ECRL and allow the public libraries to provide multitype services.
This could eliminate multitype costs for audit, rent, etc. ECRL also already has established relationships in the area. ECRL would like to put in front of legislators in early February. Lydon suggests calling a special meeting to vote. Suggests it will work best if GRRL, ECRL, and CMLE boards present a joint resolution to the state. Discussion regarding how other merged publics and multitype systems handle their money. ECRL would need to provide multitype services, likely hire a staff member to be housed at ECRL.
Parker suggested reaching out to the members at large to get their input.
Lydon set a date for a special meeting February 12th at 12:30pm.

12. **Adjournment: Lydon adjourns at 2:36. Dietz moved to adjourn, Storlien seconded. Meeting adjourned.**

* 1. **Next meetings:**
		1. February 12, 2020 – special meeting to discuss ECRL resolution
		2. March 11, 2020
		3. June 10, 2020