**Central Minnesota Libraries Exchange**

**DRAFT Governing Board Meeting minutes**

February 12, 2020, 12:30 – 2:30 pm (special meeting)

cmERDC Classroom

**Mission**:  Partnering with libraries for visioning, advocating, and educating

**Vision**: We partner with our members to help them provide quality service to the communities they serve, using research, advocacy, education and network building.

**Governing Board Members Present**: Karen Lee, Carla Lydon, Jessie Storlien, Leigh Lenzmeier, Mary Eberley, Jayne Dietz, (Randy Winscher attending this meeting but not committed to full CMLE term), Wendy Kafka, Karlyn Forner

**CMLE Staff Present:** Mary Jordan, Executive Director, Angie Gentile-Jordan, Information Technologist

**Visitors:** Ann Walker Smalley, Julie Schmitz

1. Call to order and roll call of members: Lydon called meeting to order at 12:30
2. Petitions to the chair:
3. Visitors acknowledged: Julie Schmitz HR at GRRL, assisting with Executive Director Evaluation Process. Ann Walker Smalley is most senior Multitype Director in the state and here to add historical perspective and reflection on how this proposal will impact the rest of the state.
4. Adopt/amend agenda: Lee moved to adopt agenda, Eberley seconded. Agenda adopted.
5. CMLE Executive Director Review
   1. Draft review form attached: Will need action to approve this form. The Board Members and direct reports fill out a review form. Schmitz receives the reviews, finds themes and provides constructive feedback. This form was based around the job description of the Executive Director. The ratings system have number equivalents. The final review will be put in personnel file. It will be a closed session Board Meeting. Each Board member gets a copy of all comments and time to discuss, then brings the Executive Director in for a discussion. New Board members may opt out of this process. Board members with alternates will confer and submit one review. Performance review info is considered private data. The Personnel Committee recommends adopting this process. Dietz moved to adopt this process and Eberley seconded. Review form adopted.
6. ECRL Resolution
   1. ECRL resolution attached: Winscher shared how this resolution was shut down at the GRRL meeting and believes it would be difficult to pass the resolution at GRRL. Kauffman read a statement. (will print hard copy). Lee shared ECRL feels they weren’t getting much out of CMLE. Would like to ask State Commissioner to take another look at the multitype system. Lydon said the academic, school, and specials in ECRL area. Do training for schools, programming with history center and Rush City jail, provide delivery for Pine County technical college. Storlien shared concern that if multitype systems were housed with the regional library systems, the academic, special, and school would suffer. Forner shared concern CMLE’s work would be lost. Kafka is wondering why this issue came up now and so suddenly. Lee said it’s been a discussion on ECRL board for many years. Lee thinks they can spend the money more efficiently and effectively. Discussion of audit – one audit but more complex with two funding sources (this is what other multitypes that are merged with public libraries do). Walker Smalley shared some information. ECRL is in charge of their branches but CMLE is not in charge of school/academic/special libraries. CMLE actions are based on member needs. Discussion with regarding funding and how the funding for multitype systems would be split up each system would lose money. Reserves are kept in case of emergency. This is still state money and needs to be spent in the service of multitype library systems. Lydon shares she is not seeing services equitably given to schools/specials academics in ECRL region. Shares there is a local connection with Cambridge librarians. Storlien shared as a Board member, they have a responsibility to help with CMLE outreach. Discussion regarding new Multitype Strategic Plan which will be presented to the Board in March. Forner moved for one year as CMLE attempts to address some of ECRL’s concerns without the drastic measure of the resolution. Dietz seconded. Dietz asked for 15 months to be updated with Needs Assessment. Studying the available options. Motion is to by the conclusion of FY21 (15 months) CMLE has gathered data and information to assess member needs of all types of libraries throughout the whole CMLE geographic region identifying shortfalls in services and potential areas of new services before we come to the next strategic plan. Winscher abstained from voting. Vote with everyone voting in favor.
   2. Lenzmeier left at 1:30
   3. Minnesota Libraries articles attached (included in earlier discussion)
   4. Draft of possible funding breakdown for seven vs eight multitype systems attached (included in earlier discussion)
7. Member Satisfaction Survey: Lydon moves to appoint committee of four library representatives to work with Mary to gather data to bring to the Board. Dietz seconded. Motion passed.
8. Adjournment: Lydon adjourned meeting at 2:20pm.
   1. Next meetings:
      1. March 11, 2020
      2. June 10, 2020