

**Central Minnesota Libraries Exchange**  
**DRAFT Governing Board Meeting Minutes**

March 11, 2020, 12:30 – 2:30 pm

cmERDC Classroom

**Mission:** Partnering with libraries for visioning, advocating, and educating

**Vision:** We partner with our members to help them provide quality service to the communities they serve, using research, advocacy, education and network building.

**Governing Board Members Present:** Karen Lee, Carla Lydon, Jessie Storlien, Leigh Lenzmeier, Mary Eberley, Jayne Dietz, Karlyn Forner, Wendy Kafka

**CMLE Staff Present:** Mary Jordan, Executive Director, Angie Gentile-Jordan, Information Technologist

**Visitor:** Julie Schmitz HR from GRRL to facilitate Mary's review

1. **Call to order:** Lydon called meeting to order at 12:29.
  
2. **Acknowledge visitors:** Julie Schmitz HR from GRRL to facilitate Mary's review.
  
3. **Petitions to the chair:** None

4. **Adopt/amend agenda:** Move ED's evaluation to after the approved financials. Lee moved, Eberly seconded. Amended agenda approved.
  
5. **Approval of previous minutes**
  1. **January:** Dietz moved to accept, Forner seconded. January minutes approved.
  2. **February:** take out Randy not committed to serving full term – Cambridge should be ECRL librarians. (done) Motion 7 under member satisfaction survey – that data would include a member satisfaction survey: Lydon moves to amend her motion to appoint committee of four library representatives to work with Mary to gather data (including a member satisfaction survey) to bring to the Board regarding possible structural changes. Dietz seconded. Eberley moved to approve amended minutes. Lee seconded.
  
6. **Approval of financial reports:** Lee moved to approve financial reports, Storlien seconded. Discussion. Financial Reports approved.
  
7. **Dietz made motion to move to closed session, Eberley seconded. Closed meeting for employee performance review of Executive Director Mary Jordan pursuant to Minn. Statute 13.D.05, Subd. 3(a)**
  
8. **Open meeting resumes at 2pm:** Forner moves to accept ED's review as Meets Expectations. Eberley seconds. Lee is abstaining from vote. Lydon opposed. Motion passed.
  
9. **President's report:** GRRL Board having casual conversation regarding multitype structures. Lydon requested copyright blog post have Fair Use and Educational exceptions. Will add paragraphs to old post and write an additional post that will be included in next week's newsletter.

10. **CMLE director's report:** Gave verbal report. Stats on website are up dramatically. Podcasts have been added to PodMN. Shared updates from coronavirus and sharing resources for members. Lydon requested more statistical details be presented on a quarterly basis. Dietz seconded. Motion passed.

11. **Communications:**

12. **Old Business**

1. LSTA grant for VR/AR headsets update:
2. Building orientation program for new Board members: will have more complete proposal to present at June meeting
3. Motion: approve Social Media policy: Lee moved to accept policy with changes, Forner seconded. Discussion. Social Media policy approved.
4. Discussion: CMLE bylaws: Discussion. Add a subdivision to establish Executive Committee and who is on the committee. Add in accordance with state requirements for telecommuting – add for dissolution clause about donating equipment if there is a legal recommendation – section 2 line 4 p.1 “statute”  
-Group will revise and present them in June, then will be voted on in September.

13. **New Business**

- a. Multicounty Multitype strategic plan: Lydon shared GRRL's email with concern about the first goal regarding advocacy. Clarified “advocacy” as helping members share their value to stakeholders, not asking state for money.
- b. Forner departed at 2:36pm
- c. Lydon moved table discussion until June. Dietz seconded. Discussion. Motion passed.

14. **Adjournment:** Dietz moved to adjourn at 2:46pm and Eberley seconded. Meeting adjourned.

1. Next meeting:

i. June 10, 2020