**Central Minnesota Libraries Exchange**

**AMENDED DRAFT** Governing Board Special Meeting Minutes

October 21, 2020 10am

Online Zoom meeting

Zoom link: <https://simmons.zoom.us/j/98366893504>

**Board members present**: Carla Lydon, Wendy Kafka, Karen Lee, Jessie Storlien, Jane Dietz, Bethany Kauffman, Rhonda Huisman, Mary Eberley

**Call to Order**: Lydon called the meeting to order at 10:02 am.

**Adopt/amend agenda**: Lee moved to adopt, Eberley seconded. Roll call. Motion passed and agenda adopted.

Finance Committee brings motion to adjust reserve fund allocations: Lydon is the CMLE chair, Storlien is the CMLE treasurer, Ed Popp, and CMLE staff are the Finance Committee. Lydon acting as the finance committee made the motion to adjust the reserve fund allocations, Lee seconded. Discussion regarding meaning of redesignating CMLE reserve funds. Roll call. Motion passes.

Finance Committee brings motion to adjust the mini-grant program for FY21: Due to extra need with the pandemic, CMLE can award mini grants up to $1,000.

* Storlien plus school delegates will review the mini grant rubric when CMLE receives applications.
* Applications will be reviewed on a monthly basis.
* Lydon clarified move $20k from reserves to CMLE budget for mini grant budget amount for the current fiscal year. Lee seconded.
* Clarified the money goes to further the program of the school library.
* Discussion regarding marketing this new initiative and tracking impact regarding who the students are and how they are being helped.
* Huisman volunteered to help with the grant review process and evaluation. Roll call. Motion passes.

Finance Committee brings motion to establish contract position:

* The funds for this position will come from CMLE reserve category Emergency Response.
* Lydon moved as finance committee to establish this contract position. Lee seconded.
* Discussion regarding the goals of this position and where CMLE will locate the person to fill this position.
* Discussion regarding the length of the position: would terminate June 30th.
* Make funds available to use for a contract position. Will allocate up to $8700 from Emergency Reserves fund and the position will terminate by June 30th.

Ed Popp joined at 10:50am.

* Lydon moved to amend the motion, Lee seconded. Roll Call. Motion passes

Lenzmeier joined at 10:52, left at 11am.

Adjournment: Lydon adjourned at 11am.

Next meeting:

* December 9, 2020
* March 10, 2021
* June 9, 2021