**Central Minnesota Libraries Exchange**

**Minutes of Executive Committee Meeting**

**March 31, 2023**

The meeting was called to order by Jayne Dietz, Acting Chair, at 1:30 p.m. on Friday, March 31, 2023.

Executive Committee in Attendance at Great River Regional Library: Jayne Dietz and Karen Pundsack. Wendy Kafka and Kathy Parker appeared via zoom.

Others: Susan Dege (CMLE attorney) and Barbara Zierden also attended via zoom.

*Approval of Agenda*. The board approved the agenda as written.

*Approval of 3/6/2023 Executive Committee Minutes*. An amendment was requested to change the meeting date on the Minutes from March 7th to March 6th. Wendy Kafka motioned to approve the minutes with the amended change, and Karen Parker seconded the motion. All voted in favor, and the motion was carried.

*Relocation Issues – physical and administrative*: Sue Dege shared an email she received from Rhonda Huisman at 12:30 today stating SCSU was putting the negotiations with CMLE on hold and is not willing to enter into a services agreement with CMLE at this time. The committee discussed the pros and cons of the SCSU proposal.

The Board discussed at length possible steps to move forward following SCSU’s decision. The options include:

* Continue status quo, including remaining at current lease with CMERDC;
* Contract with Great River Regional Library (GRRL) with a service agreement similar as proposed with SCSU;
* Split services with East Central Regional Library (ECRL) and GRRL; and
* Disband and pass services on to the State Library System

Karen Pundsack provided an insight into the pros and cons of each scenario as well as a history of past practices. The consensus was to explore options with GRRL and obtain recommendation from the State. Karen Pundsack will set up a meeting with her and Jayne to meet with Tammy at the State.

*Review SCSU contract proposal*: The proposal is off the table unless further developments are relayed by Sue Dege after a follow up with Rhonda and Jodi.

*CMLE property*: The missing VR kits were located. Arrangements still need to be made to get the old computers over to GRRL to be scrubbed down and disposed of properly. Jayne will follow up with Mary to have Mary complete this task. Karen Pundsack will also have the IT department look at the VR Kits to ensure there are no breach of privacy issues. Jayne will follow up with Mary on locating past personnel records.

*Next meeting date*: to be determined after meeting with Tammy.

*Adjournment*: Meeting was at adjourned at 2:25 p.m.

Respectfully submitted,

Barbara Zierden